YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SIES COLLEGE OF MANAGEMENT STUDIES
• Name of the Head of the institution	Dr. Bigyan Prakash Verma
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02227708333
• Mobile no	8097045216
• Registered e-mail	sies@siescoms.edu
• Alternate e-mail	bigyanv@sies.edu.in
• Address	Sri Chandrasekarendra Saraswathi Vidyapuram, Sec V, Plot 1E, Nerul East, Navi Mumbai-400706
• City/Town	Navi Mumbai
• State/UT	Maharashtra
• Pin Code	400706
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. Kaustubh Arvind Sontakke**
• Phone No.	**02261083449**
• Alternate phone No.	**02261083430**
• Mobile	**9320010844**
• IQAC e-mail address	**siescomsiqac@sies.edu.in**
• Alternate Email address	**kaustubhs@sies.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://siescoms.edu.in/docs/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://siescoms.edu.in/docs/academic%20calendar%20MMS%20as%20on%2025%20Aug%202021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.99**	**2018**	**02/11/2018**	**02/11/2018**

6.Date of Establishment of IQAC	**10/10/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Bigyan Prakash Verma	Research Projects	AIMS	2021 - 01 Year	100000
Dr. Kaustubh Arvind Sontakke	MRP	University of Mumbai	2021 - 01 Year	30000
Dr. Seema Laddha	MRP	University of Mumbai	2021 - 01 Year	32000
Dr. Anup Palsokar	MRP	University of Mumbai	2021 - 01 Year	40000
SIESCOMS	Biomonitoring of 56 rivers of Maharashtra at 156 monitoring stations MCBP	Maharashtra Pollution Control Board	2021 - 01 Year	7922520
SIESCOMS	Climate change adaptation of onion crop	SEED, Department of Science and Technology, GoI.	2021 - 01 Year	1133400

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**02**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the	No File Uploaded	

meeting(s) and Action Taken Report		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)	

1. Implementation of Juno for Online Lecturing and Examination System 2. Developing corporate readiness of students from placement view pint. 3. Prepare faculty members for writing quality research papers and created awareness about cloned and predatory journals. 4. Training of non-teaching staff members for using Juno for various office functions.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of Juno for Online Lecturing and Examination System	webinars were organized to train teaching faculty members in creating and conducting online lectures through MS Teams and also conducting examinations in most authentic way.
Developing corporate readiness of students from placement view pint	Mock Personal Interviews and cross functional vivas were organized to prepare students for the final placements.
Prepare faculty members for writing quality research papers and created awareness about cloned and predatory journals	Conducted three full days training program on awareness about cloned and predatory journals.
Training of non-teaching staff members for using Juno for various office functions	Juno Training program conducted for the same.

13.Whether the AQAR was placed before statutory body?	No	
• Name of the statutory body		

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	**24/02/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **142**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **183**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **0**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **172**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **23**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **18**

Number of sanctioned posts during the year

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**142**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**183**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**0**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**172**

File Description	Documents
Data Template	[View File](#)

3.Academic	

3.1 Number of full time teachers during the year	**23**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	18

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	235.39
4.3 Total number of computers on campus for academic purposes	242

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Programs, respective courses and allied activities boost academic merit and corporate readiness of learners. Industry interaction in ensured through field visits, live projects, guest lectures, global exposure etc. Online guest sessions, webinars, etc. in pandemic times of Covid-19 has made industry interaction effective and viable for the institute. Importance of teaching learning process was maintained during pandemic time and lectures are held online along with case-based teaching and learning. Effective delivery of curricular is being ensured through various other means like new certificate courses, internships, summer projects, research projects, workshops, etc. Important certificate courses have been introduced to enhance employability of students. Some recently introduced courses include Business Analytics, Advance Excel and Financial Modeling, etc. Institute invites global faculty to provide transnational insight to students on certain topics / areas. The institute also offers foreign language to enhance the global competitiveness of students. New electives are

offered based on market specific requirements which are improvised from time to time. Students are always encouraged to do online live projects or week-end projects to acquire new skills and polish the existing skillset. The institute is having well-developed and tested feedback system through which it interacts with students and other stakeholders including corporate recruiters regarding curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In all the programs of the institute academic calendar is duly prepared and uploaded to the institute website. The programs of the institute are university affiliated. All the holidays, events, and other activities are taken into account while preparing academic calendar for both MMS and MCA. Faculty members design their internal evaluation components and plot them accross the academic calendar in such a way that internal assessment happen continuously ensuring planned development of the students. This complete process is implemented in adherence to the academic calendar and hence it is well appreciated by the students too as it helps reduce the students' burden of submissions of assignments and projects all together.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

B. Any 3 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The programs of the institute are affiliated to University of Mumbai. University of Mumbai has included the courses addressing to crosscutting issues relevant to professional ethics, gender equality and sensetization, human values, environment and sustainability at the appropriate places of the two years masters degree programs. Apart from imparting knowledge through these courses, the institute takes add on efforts such as NGO interships of all the students. These efforts are taken in and around the specific days such as world cancer day, world yoga day, women's day, AIDS day, worlds mental health day, worlds diabetes day, worlds human rights day, etc.which help create awareness amongst the students as well as make them give their tangible contribution to these causes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

180

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://siescoms.edu.in/faculty/core_faculty
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://siesedu.in/fac_studentFacultyFeedbackReport.htm

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

183

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mid-term review of the learning of the students is taken through mid-term examination. It makes us understand the performance of the students on both the sides i.e. low and high performance.

Special classes and counselling sessions are conducted for low performing students. High performing students are encouraged and guided to refer reference books and understand the advanced concepts in the course to gain the advantage of better picking up the courses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
366	**23**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During COVID19 scenario it was difficult for the institute to conduct outdoor experiential learning activities which were regularly conducted before this abnormal scenario. In spite of the same, the institute conducted number of online learning programs which exposed students to lot of management learning as well as the learning in the sensitive areas. Competitive activities helped institute sharpen the problem-solving skills of the students from time to time. Overall, the students at large reverted very nicely to these all the activities making new normal situation a blessing in disguise. Obviously, this entirely have a strong positive impact of the career development as well as corporate readiness of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this new normal situation the usage of ICT has surely increased enormously. Already teachers were using these techniques but this new normal situation has made it more effective and student centric. These technology oriented efforts of the teachers has made students benefit and grow towards their career advancement. Students appreciated these efforts. Teachers used MS Teams, Juno ERP, MS Forms, Google Forms, etc. to make the teaching-learning process more effective.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

254

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous improvement is monitored through concurrent assessment in the institute. SIESCOMS closely monitors and thrives to improve educational outcomes obtained from concurrent assessment of the students. Recently, some of the specific program improvements are as follows • Remedial classes/tutorials for needy students • Alumni/Corporate Mentorship Program has been continued • Special grooming sessions for placement MMS and MCA Students • Two different workshops reorganized for marketing specialization students for MMS in the area of Marketing Analytics and Advertising. • Corporate readiness was organized to groom the students for Final placements, MCA • Alumni were invited to conduct Mock Technical Interviews were conducted for MCA final year students. The internal assessment is well defined through university system but implemented with even more rigor at the institution level. The concurrent assessment not only tests the students on continuous basis but makes it sure that the students learn the conceptual as well as practical aspects of the course to the core.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students are encouraged to report any and every issue that they face during internal assessment and concurrent assessment process. They have an access to the authorities, examination department and specially developed students grievance cell. Fantastic student-faculty rapport is also one of the prime aspects that makes the process even smoothened. Students' grievance cell ensures this transparent, time-bound and efficient mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

It will be done in the due course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institute has developed very robust system of evaluating on continuous basis the POCO attainments maintained by all the faculty members for all the courses. Earlier a standard templet in MS Excel was developed by the institute which was used by all the faculty members to calculate POCO attainments and maintained with themselves as well as program chairpersons as a central repository of these attainment records. Further, with adoption of Juno EPR system, the program outcomes as well as course outcomes are required to be entered in the system in Juno and the results achieved by the students in concurrent assessments and end-term examinations are used to bring outcomes in terms of POCO attainments. The same is evaluated by the institute through specially developed process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[0](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

92.58

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ecosystem for innovation and transfer of knowledge is through various seminars, workshops and webinars. Corporate Interaction Series is one of our initiatives that has always helped the same. Entrepreneurship cell, start-up cell, etc are constantly working towards the same. List of the programs is uploaded herewith to understand the depth of the efforts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

08-03-2023 11:51:50

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of students participate in the extension activities. It helps institute snsitize them towards community, social issues, etc. It also helps in holostic development of the students. The programs organised by the institute during various occassions such as world cancer day, organ donation week, world mental health day, international women's day, world diebetes day, world human rights day, etc. helps achieve the desired results in this direction.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

472

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute surely has adequate infrastructure and physical facilities for teaching - learning. There are sixteen classrooms, two hundred plus computers and number of laboratories. Details of

the same are furnished in the further sections

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has demarcated certain rooms as internal activities rooms where cultural programs and activities, indoor games, yoga, etc. takes place. Apart from this, the institute has a separate gym where students can exercise. Institute auditorium is also well equiped to conduct those cultural programs and activities. There is enough open space for outdoor activities where various activities during various occassions take place such as Virtualities, PIxel like college events.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library department is automated and using integrated LMS. Also there are functions of library such as students enrolments, card creations, accounts maintenance, etc. which are linked to ERP system embaded with internal management system which give appropriate outputs of the library department from time to time and it makes the decision making of the institute relating to the library management easy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.86

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities including wifi from time to time. Details of the same are revealed henceforth in support of the facts about IT facilities incuding wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

348

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.95

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The key responsibility of the System Administrator will be to ensure that all computer installations including hardware, software, servers, WiFi system, are kept in perfect working condition with downtime being kept to the minimum so that consumers (mainly students and faculty members) are not inconvenienced. System Administrator is also required to ensure that only licensed versions are kept and installation of any type

of pirated version (by any users like students, etc.) is not permitted under any circumstances. An entry register needs to be maintained at each computer lab so that the entry is restricted and monitored. The System Administrator is required to ensure that both the computers and all other hardware are phased out and replaced with new ones in sequence by providing for it in the capital budget. Blocking of the undesirable sites / chats is a must. He is also required to develop a disaster management system through the data copy of the important files in periodic intervals of not exceeding a week in soft format and keeping them away from the computer lab. Library: The duty of the Librarian and other library staff is to ensure discipline within the library including upkeep of the library resources including books, journals, other reports, etc. CCTVs to be installed at vital points within and outside the library. Proper anti-pesticide treatment should be done at periodic intervals to maintain the books and other resources in the right condition. The library committee should be formed to ensure new books / other resources are purchased in accordance with needs / requirement of all stakeholders. The library should maintain an entry register to monitor the entry of users. No Entry in the library without a valid library / identity card or with bags, etc. in order to avoid loss of library books. Food item is not allowed inside library. Classrooms and other physical resources within the Institute: A staff member of the institute is specifically assigned the responsibility to ensure that all assets in the classrooms / office / other places within the campus are maintained properly which include writing boards, benches chairs, air conditioners, LCDs, etc. If any asset requires repair the person in charge is required to get in touch with the central purchase department through raising a work order (within the approved budget) and get the needful done. The assigned person also needs to replace old assets in phases, getting other consumable like pens, sketch pens, dusters, etc. replenished whenever needed. General Campus Maintenance: It is managed by an Estate Department at the Nerul campus of SIES, headed by Director Administration and an Estate Manager. The general campus maintenance is outsourced as follows: Agency for Cleanliness of the entire campus including the institutes and their classrooms, areas including opens space, parking lots, playground, gymnasium, mediation hall and other facilities in the campus. Security Agency for all types of security issues for the entire campus round the clock.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

120

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of SIESCOMS is the empowered body of the elected students in the college which officially represents the entire student community. The purpose is to ensure effective

communication between the various functional authority points of the institute and the students. It is one of the mediums to contribute towards achieving the mission of the institute. Apart from the planning of events that contribute to SIESCOMS spirit and community welfare, the student council is the voice of the student community. They help in encouraging and sharing student ideas, interests and talents. The council also endorses, organizes and executes activities that encourage student pride. It offers a platform for student expression, and a forum for aiding in the solution of problems and helps identify and address in right manner the problems faced by the students in the institute. It enables students across all fulltime programs to be a strategic partner with the Management, in imparting management education to the students and to communicate its opinion to the school administration on any subject that concerns students and on which the council wishes to be consulted. It helps students improve and develop their skills, imbibe thoughtful insights and learn the ability to handle responsibilities of higher levels with appropriate team spirit.

Student Council formation Process:

Round one: Online applications are invited. Shortlisted students are invited for round two.

Round two: Interviews of shortlisted by panels made up of one Alumni Student Council, one Faculty and three Senior Student council members. Shortlisted candidates go to round three.

Round three: Election Process held parallelly for PGDM, PGDM (Pharma), PGDM (Biotech), MMS, and MCA programmes. Names of shortlisted students are announced in the respective classes just before the elections. Candidates individually address the students before the voting begins. Each class election is monitored by a presiding officer. Once constituted the council elects its own office bearers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association definitely contributes immensely to the development of the institution as at number of places the involvement of the alumni members currently employed in very good positions in corporate as well as entrepreneurs is ensured on continuous basis. Alumni members are involved in guiding the present students for summer internship projects, capstone projects as well as live projects conducted by the students from time to time. Alumni members are at forefront in making students corporate ready as they play active role in conduct of corporate interaction series, mock interviews, as well as final plcements. Surely the role of the alumni members in final placements of the students in commendable.

File Description	Documents
Paste link for additional information	https://siescoms.edu.in/alumni-activities
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To be one of the preferred business schools in India is the vision of the institute. Accordingly, the institute marches ahead with its vision by achieving the governance and same time excellence toward every activity such as teaching-learning, research, extra and co-curricular activities etc. Mission of the institute include equipping the students with knowledge, skills and attitude to meet industry expectations, developing critical thinking and innovative skills, nurture ethics and values, and impart leadership and collaborative skills. The governance of the institution in conduct of every function is targeted towards this achievement of vision and mission. Successful placement of the students, students' excellent career growth and simultaneous enhanced raking of the institute proves it.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management in its activities. There are various examples of the same. Concurrent alignment of autonomous programmes' syllabus with industry requirements to close the knowledge and skills gap is one of these examples. There are additional inputs provided by the institute from time to time to all the students of autonomous programs as well as university affiliated programs such as continuous corporate interaction series which is exclusively arranged and executed by the faculty members by calling corporate professionals and experienced alumni members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic plan is effectively deployed in every phacet of the activities such as examination and evaluation, teaching learning process, industry interaction and collaborations, HR management, and Admissions.COVID19 disruptions made it necessary to move to online mode of examination which in turn made it a challenge. Adoption of ERP system made it possible to conduct the examination of all the courses utmost genuinely and effectively. Evaluation too became more effective with the help of this ERP system. Integration of ERP-MS Teams made it very effective to conduct classes online, maintain record of attendance, class participation, assignments, presentations, mid-terms, class tests, etc.Responding to the fact that the situations is not normalised yet, the institute ensured increased industry interactions and collaborations to enhance students' morale and boost placements.Webinars and workshops arranged for faculty members and non-teaching staffs to deal with the new-normal situations and equip with advanced skills to perform better on all the fronts.Admissions of all the students were done online with the systematic admission process consisting of Group Discussion, Personal Interview I and Personal Interview II.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, the functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup,

appointment and service rules, procedures.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff. Number of Faculty Development Programs are conducted by the institute from time to time and faculty members and encouraged as well as incentivise to attend faculty development programs at the world class institutions such as IIMs, IITs, etc. Similarly, there are developmental workshops conducted for the non teaching staff too.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Systematic performance appraisal is conducted for teaching and non-teaching members annually and the same is monitored con-currently. Performance appraisal form is designed by SIES Central HR Department and the same is implemented for setting up of the KRAs of the employees as well as evolution of the performance of the employees at the end of the performance period.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute goes through both the audits, Internal as well as external. Purchase and HR are centralized under SIES society/trust. Very strict processes are followed for purchase orders/items of revenue expenditure. Minimum 2 signatories are required in all vouchers. Same system is followed for all debit notes / cheques towards any payment. These signatories are, one at institute level and the other at Society/SIES Trust level. The income and expenditure items / statements are checked by internal

senior staff member (mainly from Finance area) from the vouchers. This is done on half yearly basis. As mentioned above, the accounts department for SIES is a centralized department though they maintain separate accounts of each institution in Tally. Therefore, at the end of the financial year, the income expenditure statements are all merged and final accounts of the Society/SIES Trust are drawn which undergoes external statutory audit by the Chartered Accountants. Only after auditing by the external auditors, the final accounts are accepted by the Society in its Annual General Meeting (AGM) where any ordinary members can raise any objection / query on the final accounts. The institute is an ISO certified institute. Audits are conducted at institute campus every six months. The institute also have faculty members who are certified Internal ISO Auditors. These faculty members conduct Internal Academic and Administrative Audit every six months to ensure compliance in respect of processes. Thus, the institute follows a transparent accounting and financial management system, besides strong processes being in place.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has strategies for mobilization of funds and the

optimal utilization of resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. I includes submission of data to AISHE, participation in NIRF, ISO Certification, NBA Audit, etc. Number of qaulity initiatives were undertaken during the year. Workshop on Research and Publishing, Workshop on Scopus Indexed Publication, Cross-functional VIVAs of the students, IQAC Meetings, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Qaulity Assuarance Cell (IQAC) has norms which guide the process, structure and methologies of operation and learning outcomes at periodic intervals. The institute considers deviation from these norms as the areas of imrpovization and works on the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year include International Day for elimination for violence against women. It was conducted by SIESCOMS and Youth on the move NGO. It was webinar attended by 138 participats.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://siescoms.edu.in/activities/events

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has well developed Solid Waste Management system, Liquid Waste Management system, E-waste Management System, Waste Recycling System, in place which is done with the help of and in association of local body. Even the local body has appreciated the systematic management systems that the institute has developed and implemented.Solid waste management includesthe process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash.Liquid waste managementrequires capital investment, skilled personnel, coordination between different government departments and organisations, and awareness of the issues by the public. Failure to manage liquid wastes, especially human excreta, leads to health and environmental problems and hence such co-ordination is managed by the institute in collaboration of the local authority.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

        B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

        E. None of the above

       08-03-2023 11:51:51

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

NA

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Systematic Celebration of Republic Day, Independence Day, Teachers Day, World Human Rights Daynad so on in the institue leads to

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates byorganizingnational and international commemorative days, events and festivals such as World Cancer Day, Organ Donation Awareness Week, World Mental health Day, International Day for Elimination of Violence against women, World Diebetes Day, World Human Rights Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. CSR Initiatives including NGO internship for 10 days

2. Awareness week on organ donation.

3. Ideathon: Live problems shared by Corporate, and our students provided fresh and practical solutions for challenges faced by participating Corporate.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SIESCOMS is an initiative of the South Indian Education Society, well-known educational trustin the city of Mumbai having started their educational journey in1932. It is known as one of the socially responsible business schools which provides holistic education. The institute has a deliberate policy endeavors to map its performance through a constant process of:

a. Teaching and training is imparted to the students in such a way that the students become corporate ready and for the same active role is played by the placement department to explore, understand and communicate corporate requirements as to knowledge and skills to the teachers and trainers of the institute. b. In line with the institutional vision, mission and objectives, the institute has very powerfully, and utmost quickly adapted to the challenging scenario of pandemic phase which made it very effective in all the areas of functioning such as online lecturing, webinars, online workshops, online certificate courses, systematic and authentic conduct of examination system, other academic and administrative fronts, etc. This ultimately ensured continued development of the students of all the courses in the institute and enabled it to supply uninterruptedly the quality workforce to the corporate.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Programs, respective courses and allied activities boost academic merit and corporate readiness of learners. Industry interaction in ensured through field visits, live projects, guest lectures, global exposure etc. Online guest sessions, webinars, etc. in pandemic times of Covid-19 has made industry interaction effective and viable for the institute. Importance of teaching learning process was maintained during pandemic time and lectures are held online along with case-based teaching and learning. Effective delivery of curricular is being ensured through various other means like new certificate courses, internships, summer projects, research projects, workshops, etc. Important certificate courses have been introduced to enhance employability of students. Some recently introduced courses include Business Analytics, Advance Excel and Financial Modeling, etc. Institute invites global faculty to provide transnational insight to students on certain topics / areas. The institute also offers foreign language to enhance the global competitiveness of students. New electives are offered based on market specific requirements which are improvised from time to time. Students are always encouraged to do online live projects or week-end projects to acquire new skills and polish the existing skillset. The institute is having well-developed and tested feedback system through which it interacts with students and other stakeholders including corporate recruiters regarding curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In all the programs of the institute academic calendar is duly prepared and uploaded to the institute website. The programs of

the institute are university affiliated. All the holidays, events, and other activities are taken into account while preparing academic calendar for both MMS and MCA. Faculty members design their internal evaluation components and plot them accross the academic calendar in such a way that internal assessment happen continuously ensuring planned development of the students. This complete process is implemented in adherence to the academic calendar and hence it is well appreciated by the students too as it helps reduce the students' burden of submissions of assignments and projects all together.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The programs of the institute are affiliated to University of Mumbai. University of Mumbai has included the courses addressing to crosscutting issues relevant to professional ethics, gender equality and sensetization, human values, environment and sustainability at the appropriate places of the two years masters degree programs. Apart from imparting

knowledge through these courses, the institute takes add on efforts such as NGO interships of all the students. These efforts are taken in and around the specific days such as world cancer day, world yoga day, women's day, AIDS day, worlds mental health day, worlds diabetes day, worlds human rights day, etc.which help create awareness amongst the students as well as make them give their tangible contribution to these causes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

180

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://siescoms.edu.in/faculty/core_faculty
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://siesedu.in/fac_studentFacultyFeedbackReport.htm

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

183

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mid-term review of the learning of the students is taken through mid-term examination. It makes us understand the performance of the students on both the sides i.e. low and high performance. Special classes and counselling sessions are conducted for low performing students. High performing students are encouraged and guided to refer reference books and understand the advanced concepts in the course to gain the advantage of better picking up the courses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
366	23

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During COVID19 scenario it was difficult for the institute to conduct outdoor experiential learning activities which were regularly conducted before this abnormal scenario. In spite of the same, the institute conducted number of online learning programs which exposed students to lot of management learning as well as the learning in the sensitive areas. Competitive activities helped institute sharpen the problem-solving skills of the students from time to time. Overall, the students at large reverted very nicely to these all the activities making new normal situation a blessing in disguise. Obviously, this entirely have a strong positive impact of the career development as well as corporate readiness of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this new normal situation the usage of ICT has surely increased enormously. Already teachers were using these techniques but this new normal situation has made it more effective and student centric. These technology oriented efforts of the teachers has made students benefit and grow towards their career advancement. Students appreciated these efforts. Teachers used MS Teams, Juno ERP, MS Forms, Google Forms, etc. to make the teaching-learning process more effective.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

254

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous improvement is monitored through concurrent assessment in the institute. SIESCOMS closely monitors and thrives to improve educational outcomes obtained from concurrent assessment of the students. Recently, some of the specific program improvements are as follows • Remedial classes/tutorials for needy students • Alumni/Corporate Mentorship Program has been continued • Special grooming sessions for placement MMS and MCA Students • Two different workshops reorganized for marketing specialization students for MMS in the area of Marketing Analytics and Advertising. • Corporate readiness was organized to groom the students for Final placements, MCA • Alumni were invited to conduct Mock Technical Interviews were conducted for MCA final year students. The internal assessment is well defined through university system but implemented with even more rigor at the institution level. The concurrent assessment not only tests the

students on continuous basis but makes it sure that the students learn the conceptual as well as practical aspects of the course to the core.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Students are encouraged to report any and every issue that they face during internal assessment and concurrent assessment process. They have an access to the authorities, examination department and specially developed students grievance cell. Fantastic student-faculty rapport is also one of the prime aspects that makes the process even smoothened. Students' grievance cell ensures this transparent, time-bound and efficient mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

It will be done in the due course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institute has developed very robust system of evaluating on continuous basis the POCO attainments maintained by all the faculty members for all the courses. Earlier a standard templet in MS Excel was developed by the institute which was used by all the faculty members to calculate POCO attainments and maintained with themselves as well as program chairpersons as a central repository of these attainment records. Further, with adoption of Juno EPR system, the program outcomes as well as course outcomes are required to be entered in the system in Juno and the results achieved by the students in concurrent assessments and end-term examinations are used to bring outcomes in terms of POCO attainments. The same is evaluated by the institute through specially developed process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[0](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

92.58

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ecosystem for innovation and transfer of knowledge is through various seminars, workshops and webinars. Corporate Interaction Series is one of our initiatives that has always helped the same. Entrepreneurship cell, start-up cell, etc are constantly working towards the same. List of the programs is uploaded herewith to understand the depth of the efforts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of students participate in the extension activities. It helps institute snsitize them towards community, social issues, etc. It also helps in holostic development of the students. The programs organised by the institute during various occassions such as world cancer day, organ donation week, world mental health day, international women's day, world diebetes day, world human rights day, etc. helps achieve the desired results in this direction.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

472

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute surely has adequate infrastructure and physical facilities for teaching - learning. There are sixteen classrooms, two hundred plus computers and number of laboratories. Details of the same are furnished in the further sections

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has demarcated certain rooms as internal activities rooms where cultural programs and activities, indoor games, yoga, etc. takes place. Apart from this, the institute has a separate gym where students can exercise. Institute auditorium is also well equiped to conduct those cultural programs and activities. There is enough open space for outdoor activities

where various activities during various occassions take place such as Virtualities, PIxel like college events.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library department is automated and using integrated LMS. Also there are functions of library such as students enrolments, card creations, accounts maintenance, etc. which are linked to ERP system embaded with internal management system which give appropriate outputs of the library department from time to time and it makes the decision making of the institute relating to the library management easy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.86

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities including wifi from time to time. Details of the same are revealed henceforth in support of the facts about IT facilities incuding wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

348

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.95

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The key responsibility of the System Administrator will be to ensure that all computer installations including hardware, software, servers, WiFi system, are kept in perfect working condition with downtime being kept to the minimum so that consumers (mainly students and faculty members) are not inconvenienced. System Administrator is also required to ensure that only licensed versions are kept and installation of any type of pirated version (by any users like students, etc.) is not permitted under any circumstances. An entry register needs to be maintained at each computer lab so that the entry is restricted and monitored. The System Administrator is required to ensure that both the computers and all other hardware are phased out and replaced with new ones in sequence by providing for it in the capital budget. Blocking of the undesirable sites / chats is a must. He is also required to develop a disaster management system through the data copy of the important files in periodic intervals of not exceeding a week in soft format and keeping them away from the computer lab. Library: The duty of the Librarian and other library staff is to ensure discipline within the library including upkeep of the library resources including books, journals, other reports, etc. CCTVs to be installed at vital points within and outside the library. Proper anti-pesticide treatment should be done at periodic

intervals to maintain the books and other resources in the right condition. The library committee should be formed to ensure new books / other resources are purchased in accordance with needs / requirement of all stakeholders. The library should maintain an entry register to monitor the entry of users. No Entry in the library without a valid library / identity card or with bags, etc. in order to avoid loss of library books. Food item is not allowed inside library. Classrooms and other physical resources within the Institute: A staff member of the institute is specifically assigned the responsibility to ensure that all assets in the classrooms / office / other places within the campus are maintained properly which include writing boards, benches chairs, air conditioners, LCDs, etc. If any asset requires repair the person in charge is required to get in touch with the central purchase department through raising a work order (within the approved budget) and get the needful done. The assigned person also needs to replace old assets in phases, getting other consumable like pens, sketch pens, dusters, etc. replenished whenever needed. General Campus Maintenance: It is managed by an Estate Department at the Nerul campus of SIES, headed by Director Administration and an Estate Manager. The general campus maintenance is outsourced as follows: Agency for Cleanliness of the entire campus including the institutes and their classrooms, areas including opens space, parking lots, playground, gymnasium, mediation hall and other facilities in the campus. Security Agency for all types of security issues for the entire campus round the clock.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

120

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

o

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of SIESCOMS is the empowered body of the elected students in the college which officially represents the entire student community. The purpose is to ensure effective communication between the various functional authority points of the institute and the students. It is one of the mediums to contribute towards achieving the mission of the institute. Apart from the planning of events that contribute to SIESCOMS spirit and community welfare, the student council is the voice of the student community. They help in encouraging and sharing student ideas, interests and talents. The council also endorses, organizes and executes activities that encourage student pride. It offers a platform for student expression, and a forum for aiding in the solution of problems and helps identify and address in right manner the problems faced by the students in the institute. It enables students across all fulltime programs to be a strategic partner with the Management, in imparting management education to the students and to communicate its opinion to the school administration on any subject that concerns students and on which the council

wishes to be consulted. It helps students improve and develop their skills, imbibe thoughtful insights and learn the ability to handle responsibilities of higher levels with appropriate team spirit.

Student Council formation Process:

Round one: Online applications are invited. Shortlisted students are invited for round two.

Round two: Interviews of shortlisted by panels made up of one Alumni Student Council, one Faculty and three Senior Student council members. Shortlisted candidates go to round three.

Round three: Election Process held parallelly for PGDM, PGDM (Pharma), PGDM (Biotech), MMS, and MCA programmes. Names of shortlisted students are announced in the respective classes just before the elections. Candidates individually address the students before the voting begins. Each class election is monitored by a presiding officer. Once constituted the council elects its own office bearers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association definitely contributes immensely to the development of the institution as at number of places the involvement of the alumni members currently employed in very good positions in corporate as well as entrepreneurs is ensured on continuous basis. Alumni members are involved in guiding the present students for summer internship projects, capstone projects as well as live projects conducted by the students from time to time. Alumni members are at forefront in making students corporate ready as they play active role in conduct of corporate interaction series, mock interviews, as well as final plcements. Surely the role of the alumni members in final placements of the students in commendable.

File Description	Documents
Paste link for additional information	https://siescoms.edu.in/alumni-activities
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To be one of the preferred business schools in India is the vision of the institute. Accordingly, the institute marches ahead with its vision by achieving the governance and same time excellence toward every activity such as teaching-learning, research, extra and co-curricular activities etc. Mission of the institute include equipping the students with knowledge, skills and attitude to meet industry expectations, developing critical thinking and innovative skills, nurture ethics and values, and impart leadership and collaborative skills. The governance of the institution in conduct of every function is targeted towards this achievement of vision and mission. Successful placement of the students, students' excellent career growth and simultaneous enhanced raking of the institute proves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management in its activities. There are various examples of the same. Concurrent alignment of autonomous programmes' syllabus with industry requirements to close the knowledge and skills gap is one of these examples. There are additional inputs provided by the institute from time to time to all the students of autonomous programs as well as university affiliated programs such as continuous corporate interaction series which is exclusively arranged and executed by the faculty members by calling corporate professionals and experienced alumni members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic plan is effectively deployed in every phacet of the activities such as examination and evaluation, teaching learning process, industry interaction and collaborations, HR management, and Admissions.COVID19 disruptions made it necessary to move to online mode of examination which in turn made it a challenge. Adoption of ERP system made it possible to conduct the examination of all the courses utmost genuinely and effectively. Evaluation too became more effective with the help of this ERP system. Integration of ERP-MS Teams made it very effective to conduct classes online, maintain record of attendance, class participation, assignments, presentations, mid-terms, class tests, etc.Responding to the fact that the situations is not normalised yet, the institute ensured increased industry interactions and collaborations to enhance students' morale and boost placements.Webinars and workshops arranged for faculty members and non-teaching staffs to deal with the new-normal situations and equip with advanced skills to perform better on all the fronts.Admissions of all the students were done online with the systematic admission process consisting of Group Discussion, Personal Interview I and Personal Interview II.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, the functioning of the institutional bodies is effective

and efficient as visible from policies, administrative setup, appointment and service rules, procedures.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff. Number of Faculty Development Programs are conducted by the institute from time to time and faculty members and encouraged as well as incentivise to attend faculty development programs at the world class institutions such as IIMs, IITs, etc. Similarly, there are developmental workshops conducted for the non teaching staff too.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Systematic performance appraisal is conducted for teaching and non-teaching members annually and the same is monitored concurrently. Performance appraisal form is designed by SIES

Central HR Department and the same is implemented for setting up of the KRAs of the employees as well as evolution of the performance of the employees at the end of the performance period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute goes through both the audits, Internal as well as external. Purchase and HR are centralized under SIES society/trust. Very strict processes are followed for purchase orders/items of revenue expenditure. Minimum 2 signatories are required in all vouchers. Same system is followed for all debit notes / cheques towards any payment. These signatories are, one at institute level and the other at Society/SIES Trust level. The income and expenditure items / statements are checked by internal senior staff member (mainly from Finance area) from the vouchers. This is done on half yearly basis. As mentioned above, the accounts department for SIES is a centralized department though they maintain separate accounts of each institution in Tally. Therefore, at the end of the financial year, the income expenditure statements are all merged and final accounts of the Society/SIES Trust are drawn which undergoes external statutory audit by the Chartered Accountants. Only after auditing by the external auditors, the final accounts are accepted by the Society in its Annual General Meeting (AGM) where any ordinary members can raise any objection / query on the final accounts. The institute is an ISO certified institute. Audits are conducted at institute campus every six months. The institute also have faculty members who are certified Internal ISO Auditors. These faculty members conduct Internal Academic and Administrative Audit every six months to ensure compliance in respect of processes. Thus, the institute follows a transparent accounting and financial management system, besides strong processes being in place.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has strategies for mobilization of funds and the optimal utilization of resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. I includes submission of data to AISHE, participation in NIRF, ISO Certification, NBA Audit,

etc. Number of qaulity initiatives were undertaken during the year. Workshop on Research and Publishing, Workshop on Scopus Indexed Publication, Cross-functional VIVAs of the students, IQAC Meetings, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Qaulity Assuarance Cell (IQAC) has norms which guide the process, structure and metholgies of operation and learning outcomes at periodic intervals. The institute considers deviation from these norms as the areas of imrpovization and works on the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year include International Day for elimination for violence against women. It was conducted by SIESCOMS and Youth on the move NGO. It was webinar attended by 138 participats.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://siescoms.edu.in/activities/events

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has well developed Solid Waste Management system, Liquid Waste Management system, E-waste Management System, Waste Recycling System, in place which is done with the help of and in association of local body. Even the local body has appreciated the systematic management systems that the institute has developed and implemented.Solid waste management includesthe process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash.Liquid waste managementrequires capital investment, skilled personnel, coordination between different government departments and organisations, and awareness of the issues by the public. Failure to manage liquid wastes, especially human excreta, leads to health and environmental problems and hence such co-ordination is managed by the institute in collaboration of the local authority.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

NA

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Systematic Celebration of Republic Day, Independence Day, Teachers Day, World Human Rights Daynad so on in the institue leads to

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates byorganizingnational and international commemorative days, events and festivals such as World Cancer Day, Organ Donation Awareness Week, World Mental health Day, International Day for Elimination of Violence against women, World Diebetes Day, World Human Rights Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. CSR Initiatives including NGO internship for 10 days

2. Awareness week on organ donation.

3. Ideathon: Live problems shared by Corporate, and our students provided fresh and practical solutions for challenges faced by participating Corporate.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SIESCOMS is an initiative of the South Indian Education Society, well-known educational trustin the city of Mumbai having started their educational journey in1932. It is known as one of the socially responsible business schools which provides holistic education. The institute has a deliberate policy endeavors to map its performance through a constant process of:

a. Teaching and training is imparted to the students in such a way that the students become corporate ready and for the same active role is played by the placement department to explore, understand and communicate corporate requirements as to knowledge and skills to the teachers and trainers of the institute. b. In line with the institutional vision, mission and objectives, the institute has very powerfully, and utmost quickly adapted to the challenging scenario of pandemic phase which made it very effective in all the areas of functioning such as online lecturing, webinars, online workshops, online certificate courses, systematic and authentic conduct of examination system, other academic and administrative fronts, etc. This ultimately ensured continued development of the students of all the courses in the institute and enabled it to supply uninterruptedly the quality workforce to the corporate.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Making the curriculum "industry friendly" and contemporary: Reviewing / restructuring curriculum of the programme, to fill

gaps based on stakeholders' feedback (on-going basis) 2. Case-based teaching practices and sharing most subject-related research of the faculty members with the students to expose them to the newer concepts and corporate atmosphere. 3. Motivating students to carry out research and develop analytical skills and acumen by introducing activities like idea research with higher rigor (on-going basis) 4. Upgrading skills of faculty and staff by conducting 2 faculty development programs (FDPs) and 2 staff development programs (SDPs). 5. Adaption of ERP/Juno more effectively with inclusion of Juno-enabled proctored examinations, Juno-enabled course outcome attainment systems, etc. 6 Increasing alumni-institute integration by more active involvement of alumni in grooming present students as well as helping institute in placements.